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What Are the Duties of a Camp Maintenance Supervisor?

Camp maintenance requires a mix of mechanical, electrical and woodsman's knowledge. A stay from 6 month to 1 year is the ideal length to get used to the site and to the Albanian culture. (Eden Park, Tirana, Albania: www.edenpark.al)

The summer camp experience is a vibrant memory for many campers years after attendance. The camp maintenance supervisor is a behind-the-scenes contributor to that experience. Mechanically inclined with a jack-of-all-trades knowledge base, the camp maintenance supervisor can expect a busy and diverse workload, with lots of hands-on duties.

Building Maintenance

Maintaining buildings inside and out is essential for the camp maintenance supervisor. Exteriors need structural repairs and painting, while inside, some basic knowledge of most construction trades is handy. Plumbing and electrical repairs are common beyond day-to-day upkeep, such as changing light bulbs, or installing commercial kitchen equipment. Minor repairs to contents may also occur, such as furniture and other fixtures.

Grounds Maintenance

General groundskeeping includes cutting grass and monitoring the irrigation system, depending on the seasons. The site includes a pit and a pool: specific equipments require maintenance, as for example for the filtration. Upkeep of groundskeeping equipment is your responsibility, as well. Electric generator, power tools and vehicles such as fork-lift and van require periodic maintenance for best performance.

Supervisory Skills

The camp maintenance supervisor can expect to oversee the work of others, including training, job evaluation and orientation of the Albanian staff. Particular importance is likely given to safety training on tools, power equipment and ladders. Staff will generally be 1 or 2 nationals, and may include young people from different countries helping as volunteers. Directing and motivating others in the maintenance department while keeping up with tasks that need your attention is a common supervisory challenge.

Business Management Skills

The camp maintenance supervisor typically reports to the camp site manager, and will stay in close relationship with the director. Experience with planning, budgets and proposals is valuable, so familiarity with computerized business applications may be required. Fundraising to improve the camp activities and infrastructure could be defined alongside with the National Director.

Coordinating ongoing preventative maintenance with the needs of emergency repairs is a key factor to job success. You are responsible for reporting to your superiors, and effectively communicating with peers and those under your supervision.



Cross-Cultural Skills

The camp maintenance supervisor will maintain working relationships with the different teams operating in Albania. The ability to work with others from different cultures is a key skill. To understand and respect cultural values, as well as to show flexibility, will be a condition to develop fruitful relationships. A good spoken English is not an obligation, but would greatly facilitate life and work in Albania.

Christian Commitment

Alo ! Mik foundation is a Christian ministry aiming at serving underprivileged children, while sharing with them the Good News. Our teams are made of persons sharing a common faith in Jesus Christ.

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